



Family Reunion Payment Planning Guide

HELP HOUSEHOLDS PREPARE FOR DEPOSITS AND DEADLINES

Travel payments should be made only through the authorized travel or reservation process. Family coordinators should not collect payment-card information.

Before Reservations Open

- Give families an estimated price range early.
- Explain that pricing may vary by room/cabin type, occupancy, availability, and booking date.
- Share deposit requirements and major deadlines once confirmed.
- Encourage households to budget for transportation, insurance, excursions, and other optional costs.

Create a Household Payment Plan

Milestone	Due Date	Amount
Deposit		
Payment 2		
Payment 3		
Final payment		
Transportation/hotel		
Excursions/other		

Roommate Coordination

- Agree on who is sharing the room/cabin before booking.
- Understand what happens if one roommate cancels.
- Do not assume another relative can automatically replace a traveler.
- Review occupancy-based pricing before changing the number of guests.

Good Payment Practices

- Use only authorized payment links or forms.
- Keep confirmation records.
- Read cancellation and refund terms.
- Do not send card numbers in email, text, or family group chats.
- Contact the authorized travel provider when a payment or reservation question involves the booking itself.