



Rooming & Household Planning Sheet

ORGANIZE HOUSEHOLDS, CABINS, ROOMS, AND ACCESSIBILITY NEEDS

Rooming List

#	Household / Lead	Travelers	Room/Cabin Type	Notes
1				
2				
3				
4				
5				
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10				

Planning Checks

- Confirm legal names match travel documents.
- Keep minors with appropriate parent/guardian arrangements.
- Identify accessible room/cabin needs early.
- Confirm whether connecting or nearby rooms are important.
- Review maximum occupancy before assigning travelers.
- Do not promise specific room locations until confirmed by the authorized travel provider.

Coordinator Notes
